



James M. Houlihan
Cook County Assessor

Cook County Assessor's Office
118 North Clark Street Chicago, IL 60602
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Senior Citizen Exemption Certificate of Error Application

C/E Year _____

C/E Number _____

Subject Property Permanent Index Number(s)

____ - ____ - ____ - ____ - ____

*If property is prorated, please submit
a separate application for each PIN.*

Owner/Taxpayer _____

Owner's Street Address _____

(_____) _____ - _____
Daytime Phone Number

City _____

State _____

Zip _____ - _____

Property Street Address _____

Township _____

City _____

State _____

Zip _____ - _____

Through by signature below I apply for the Senior Citizen Exemption for the Certificate of Error Tax Year listed above. I affirm that I was 65 years of age or older during the year listed above, that as of January 1 of the year listed above I owned the property described by the Property Index Number above or had a lease or contract which made me liable for its real estate taxes, and that as of January 1 of the year listed above the property was my principal residence. I understand that it is against the law to provide false information on this Senior Citizen Exemption Application.

Applicant's Signature _____

Date _____ / _____ / _____

Applicant's Birthdate _____ / _____ / _____

IMPORTANT: THIS IS AN APPLICATION ONLY

*You will be notified by mail as to the disposition of the application.
All inquiries should be made to the Taxpayer Information Department at (312) 443-7550.*

If the property owner takes residence after January 1, he or she may receive a prorated exemption based on the month the property was purchased. Please contact our office for more information.

FOR OFFICE USE ONLY



SENIOR CITIZEN EXEMPTION CERTIFICATE OF ERROR REQUIREMENTS

The Senior Citizen Exemption Certificate of Error is available to all qualified owners of residential properties who did not receive a Senior Citizen Exemption for the year in question. The Assessor's Office can issue a Certificate of Error **for at least three years prior to the current tax year**. The property is required to have been occupied as the current owner's principal place of residence as of January 1 of the year in question. If a senior moves into the property after January 1, he or she may receive a prorated exemption based on the month the property was purchased. The requirements for a Senior Citizen Exemption Certificate of Error are as follows:

- (1) You must be 65 years or older in the year for which you apply, and.
- (2) You must have either owned the property, or had a lease or contract making you responsible for real estate taxes that year and,
- (3) In order to verify that the property was owner-occupied during the tax year in question, documentation must be provided to support your application. **You must submit a photocopy of one of the following** (if you are submitting your application in person, you may bring the original and the Assessor's Office staff will make the photocopy):
 - (a) a *COPY* of a recent property tax bill for your home
 - (b) a *COPY* of one official document showing your date of birth AND correct address, such as a Driver's License, Illinois ID Card or Social Security Awards letter with birth date included
 - (c) Owners of *Cooperative Units* must also submit a Stock Certificate, Occupancy Agreement, or Trust Agreement

NOTE: Women whose names are different from that on ID must provide documents (such as marriage certificate) demonstrating connection with current name.

Once you have submitted the appropriate application and documentation and they are approved, your Certificate of Error will be issued. You will be sent a letter once your Certificate of Error has been certified. This letter will provide information about obtaining a refund, if one is warranted. Any inquiries should be made to the Taxpayer Services Department at (312) 443-7550.

COOK COUNTY ASSESSOR'S OFFICES

DOWNTOWN
118 N. Clark St. 3rd Floor
(312) 443-7550
TDD (312) 603-6181

SKOKIE
5600 Old Orchard Rd.
Rm. 149
(847) 470-7237

MAYWOOD
1500 Maybrook Square
Rm. 082
(708) 865-6032

BRIDGEVIEW
10200 S. 76th Ave.
Rm. 237
(708) 974-6451

ROLLING MEADOWS
2121 Euclid Ave.
Rm. 237
(847) 818-2444

MARKHAM
16501 S. Kedzie Ave.
Rm. 237
(708) 210-4100